



**City of Freeport  
SPECIAL MEETING**

6:30 p.m./Council Chambers/Freeport City Hall a  
February 2, 2017 Minutes

**I. Meeting Opened**

The February 2, 2017 Special Council Meeting was called to order at 6:30 PM by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council members present: Mayor Russ Barley, Councilman Farris, Councilwoman Janice McLean, Councilwoman Kasey Cuchens, Councilwoman Brannon, and Councilwoman Jennifer Laird.

Staff members Present: City Clerk Podraza, City Attorney Clay Adkinson, City Planner Latilda Hughes-Neel, and City Engineer Cliff Knauer.

**II. Invocation and Pledge of Allegiance**

The invocation was given by Councilwoman Cuchens, followed by the Pledge of Allegiance to the American Flag.

**III. Legislative Priorities to the Florida House for Potential Funding**

- Councilwoman Cuchens informed the Council that Parks Director Weiler attended the Division of Cultural Affairs and Historical Grant Funding Opportunities Workshop. Director Weiler had the opportunity to speak with Hillary Crawford and Doctor Yasha Rodriguez who represent the Division of Cultural Affairs. The City of Freeport is eligible for Direct Appropriations as a Rural Area of Opportunity (RAO) Designee, for potential Funding for a Cultural Arts Building. The request will be for \$500,000.00 and the building would be built on the additional City property at Hammock Bay. The project title is *The Freeport Cultural Center* and will be put directly through Representative Drakes Office. The deadline is Tuesday, February 7, 2017.

*Council Action: Councilwoman Cuchens requested permission to submit a Legislative Appropriation for a Cultural Arts Building in the amount of \$500,000.00. Councilman Farris seconded the motion. All ayes; motion carried.*

*Council Action: Councilwoman Cuchens requested the following update to the CIP: **Section V-Facilities #2-Civic Center/Cultural Arts Building to reflect to be scheduled within 5 years.** Councilwoman Laird seconded the motion. All ayes; motion carried.*

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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**IV. Impact Fee Study**

- City Engineer Cliff Knauer presented the City of Freeport Impact Fee Study prepared by Dewberry Preble-Rish. The last study for the City was conducted in 2010.
- City Engineer Knauer advised the Council that Engineering's recommendation is the Impact Fee Analysis for City of Freeport Wastewater System (Updated & Abandoned Removed) report with an Impact Fee calculation of \$5,655.00 per ERU.

*Council Action: Councilwoman Cuchens made a motion to accept the Impact Fee Study as presented. Councilwoman McLean seconded the motion. Four ayes (McLean, Cuchens, Farris, Laird); one nay (Brannon), motion carried.*

*Council Action: Councilman Farris made a motion to authorize Staff to provide notice of an intent to impose a new or increased Impact Fee up to the maximum Impact Fees stated in the study and to initiate the notice of proceeding. Councilwoman McLean seconded the motion. Four ayes (McLean, Cuchens, Farris, Laird); one nay (Brannon), motion carried.*

*Council Action: Councilwoman Cuchens made a motion to task City Staff including the City Attorney and City Engineer, to begin working on preparing a revised Impact Fee Ordinance and to present the Council with a proposal to update the list of projects, that may be removed from the list and to discuss with developers or interest owners on the existing list of a way to properly address those projects. Also to task staff with updating the Land Development Code related to the ERU Calculations. Councilwoman McLean seconded the motion. Four ayes (McLean, Cuchens, Farris, laird); one nay (Brannon), motion carried.*

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**V. Adjournment**

Mayor Russ Barley adjourned the meeting at 8:18 pm.

**FREEPORT CITY COUNCIL**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
City Clerk

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